



**SPENCER PLASTICS, INC.**  
**Quality Control Inspector**  
**Job Description**

Page 1  
F-720-003

Department: Quality

Spencer Plastics is an Equal Opportunity Employer

### **General Responsibility**

- Ensure quality of manufactured goods by performing inspections of purchased parts, subassemblies or finished goods according to well defined criteria using standard physical, mechanical and/or electrical measurements.

### **Essential Duties and Responsibilities**

- Perform quick visual inspections
- Perform complex tests using instruments, gages and equipment
- Test, measure, and analyze products
- Take samples for testing
- Accurately document the results of the inspections and testing in writing and in the Quality Management System
- Be able to understand and use quality control inspection plans, standard test procedures, Eng. drawings and other Eng. specifications.
- Conduct and document process and system audits using written procedures as audit standards
- Weigh product and samples to verify packaging weight
- Compare color, shape, texture, or grade of product or material to sample to ensure consistency
- Train off shift employees in use of testing equipment

### **Education and Experience**

- High School Diploma or equivalent
- At least 1 to 3 years of experience in plastic molding manufacturing with additional time as a Quality Inspector a plus.
- Must have good written and verbal communication skills
- Working knowledge of measurement instruments like CMM and Calipers
- General proficiency in Microsoft Excel and Computer Data Entry Systems

### **Physical Demands**

- Excellent depth perception, focus and general vision
- Excellent manual dexterity for handling testing equipment
- Occasional lifting of parts/boxes weighing up to 50 pounds

### **Work Environment**

- Ability to safely work around moving mechanical parts
- Ability to work around fumes or airborne particles
- Ability to work in extreme heat and moderate to heavy noise levels